



WELCOME!

The following guest guidelines apply campus-wide and are designed for the safety and well-being of our guests.

**Your room:**

- Check-out is no later than 11:00AM. **Guests who check-out late will be required to pay for the room for that day. We do not hold rooms or grant late check-outs.**
- We issue one key per room. There is a \$30.00 replacement charge for lost keys.
- No more than four guests assigned to a room. An additional room is required for those who exceed four guests. **Please inform staff of any changes in the number of guests throughout your stay.**
- Keep food to a minimum and dispose of any trash in the large trashcan located at the end of your wing's hallway. Also, keep food in securely sealed containers to avoid any unwanted pests.
- Please **maintain your room and restroom** while you stay with us. Use the provided bed and bath linens for the duration of your stay. Complimentary washers and dryers are available on each wing. We ask that you leave the room as you found it. **Please ask staff for cleaning supplies and guidance as to how your room should be left at checkout.**

Please pay special attention to the following information. **Guests who violate these rules will be asked to check out immediately.**

**WE DO NOT PERMIT:**

- Smoking (of any kind) is not permitted indoors.
  - All guests must read and sign our smoking policy.
  - **We do not allow electronic cigarettes or vaping inside our house. Smoking WILL set off the fire alarms.**
  - Room searches will occur if staff smells smoke within the house.
- Alcohol is not allowed on our campus. This includes our parking lot.
- Non-prescription drugs
  - If we suspect drug use we will call the police immediately and all rooms will be searched.
- Weapons
- Candles or incense
- Pets
  - Pets are not to be left in vehicles under any circumstances.
  - Pets may not be on the campus or dropped off for visits.
- Children must be supervised at all times.
  - **They may not be left alone in the house under any circumstances.**
  - Guests must be 21 years old to stay in the house alone.

